

Stakeholder Recommendation Form

RALIC Project

Q1. Please complete the following information about yourself.

Name: _____
Position: _____
Department: _____

Q2. What is your role in the RALIC project?

Q3. Below is a summarised scope for the RALIC project.

1. Replace magnetic swipe card readers with proximity readers
2. Source and install access card printers
3. Decide on card design and categories
4. Define user groups and default access rights
5. Provide a more accurate card holder database, save resources on manual data input, and facilitate automated provision and suspension of access and library borrowing rights
6. Issue new cards to staff, students, visitors and contractors
7. Replace the Library access control system
8. Use new cards at the Bloomsbury Fitness Centre

For each scope, please list down the stakeholders in the space provided in the following pages.

Scope 1: Replace magnetic swipe card readers with proximity readers to improve usability and reliability of the access control system

Name of Stakeholder and Role; or only Name of Role if Stakeholder unknown	Please circle the level of salience.				
	High		Medium		Low
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1

Scope 2: Source and install access card printers that can reliably print digital photos, person information, library bar codes and encode smart card chips

Name of Stakeholder and Role; or only Name of Role if Stakeholder unknown	Please circle the level of salience.				
	High		Medium		Low
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1

Scope 3: Decide on card design and categories

Name of Stakeholder and Role; or only Name of Role if Stakeholder unknown	Please circle the level of salience.				
	High		Medium		Low
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1

Scope 4: Define user groups and default access rights

Name of Stakeholder and Role; or only Name of Role if Stakeholder unknown	Please circle the level of salience.				
	High		Medium		Low
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1

Scope 5: Provide a more accurate card holder database, save resources on manual data input, and facilitate automated provision and suspension of access and library borrowing rights by implementing middleware to interface with the Library, Human Resource, Student and Visitor systems

Name of Stakeholder and Role; or only Name of Role if Stakeholder unknown	Please circle the level of salience.				
	High		Medium		Low
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1

Scope 6: Issue new cards to staff, students, visitors and contractors

Name of Stakeholder and Role; or only Name of Role if Stakeholder unknown	Please circle the level of salience.				
	High		Medium		Low
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1

Scope 7: Replace the Library access control system that uses bar code readers with proximity readers

Name of Stakeholder and Role; or only Name of Role if Stakeholder unknown	Please circle the level of salience.				
	High		Medium		Low
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1

Scope 8: Use new cards at the Bloomsbury Fitness Centre to save costs on additional cards and increase user-friendliness (one card does all)

Name of Stakeholder and Role; or only Name of Role if Stakeholder unknown	Please circle the level of salience.				
	High		Medium		Low
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1
	5	4	3	2	1